



Position Title: Analyst, Portfolio Management

Location: Montréal

Otera Capital offers a wide range of services in commercial real estate financing, from underwriting to asset management, as well as a broad selection of products ranging from conventional mortgages to structured products.

We are a subsidiary of the Caisse de dépôt et placement du Québec, one of the largest institutional fund managers in Canada.

We are a fully expanding company bringing together real estate financing experts who work in teams to adapt to the needs of our clients, borrowers, and investors. Our team is growing and we are continuously looking for new talent and seasoned and enthusiastic professionals who wish to adhere to the values that guide our management philosophy: commitment, teamwork, openness, and the pursuit of excellence.

Role

Reporting to the Director, Portfolio Management, the incumbent contributes to achieving and exceeding portfolio objectives by creating tools, conducting portfolio analyses, and making recommendations. In addition, the incumbent is involved in the production of management reports to investors.

The candidate will be part of a dynamic team that contributes significantly to the success of the company in a fast-developing business environment.

Key Responsibilities

Portfolio Management

- Validate and maintain a statistical tool to optimize portfolio risk/return profiles
- Participate in the implementation of, and use of, portfolio management and monitoring tools for various components (pricing models, sector allocation, etc.)
- Use management tools for performing simulations, projections, and impact analyses of various business scenarios
- Maintain databases

Reporting

- Gather and quality check financial and non-financial information relevant to the production of management reports
- Prepare management reports on time and keep them up to date
- Conduct factor-based analyses of performance and attribution

Qualifications Sought

- University degree in Finance or Administration, Master's degree an asset
- CFA exams candidate an asset
- Minimum 2 years of relevant experience (experience in financing, investment appraisal, or corporate/institutional customer service an asset)
- Excellent knowledge of spreadsheet and presentation software (Excel, PowerPoint)
- Strong interest in real estate and financing
- Analytical and results-oriented
- Bilingual (French/English spoken/written)
- Disciplined and meets deadlines
- Team player
- Adheres to Otéra management philosophy and values

Otéra Capital is an equal-opportunity employer. We welcome applications for this position from all qualified candidates.

Please send your resume to:

Otéra Capital

cvrh@oteracapital.com

Centre de commerce mondial

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