



Job title: Senior Advisor, Portfolio Management
City: Montreal

Otéra Capital offers a wide array of commercial real estate financing services from debt issuing and underwriting to asset management, along with a sophisticated range of products extending from conventional mortgages to structured financial products.


We are a subsidiary of the Caisse de dépôt et placement du Québec, one of the largest institutional fund managers in Canada and the US.

Otéra is a fast-growing company that brings together a group of real estate debt specialists that work as a team, adapting to the needs of clients, borrowers and investors. Our team is still growing, and we continue to seek new talent and seasoned expertise – enthusiastic professionals, ready and willing to support the values that guide our management philosophy: commitment, teamwork, openness and the pursuit of excellence.

Role

Reporting to the Director, Portfolio Management, the successful candidate for this position will contribute to achieving or exceeding the goals of the portfolio management team by developing tools, to achieving analysing the portfolio and providing recommendations. Furthermore, the candidate will also be responsible for investors reporting requirements.

This position is part of an experience and dynamic team to contribute significantly to the company's success within an evolving business context.



Key responsibilities

Portfolio management

- Implement, verify and maintain a statistical tool to optimize the portfolio's risk-return profile
- Design and maintain tools for managing the portfolio and monitoring its various components (pricing model, sector allocation ect)
- Develop and maintain management tools that perform simulations, projections and impact analyses for various business scenarios
- Recommend positions and participate in negotiations on investment policy, benchmark index and expected value added
- Credit risk project management

Reporting

- Prepare periodic management discussion and analysis reports for distribution to investors
- Prepare performance analyses, including discussion of contributing factors

Qualifications

- University degree in Finance or Administration
- CFA charter
- Minimum seven (7) years' relevant experience (experience in financing, investment evaluation, team management or institutional client relations, an asset)
- Outstanding knowledge of spreadsheet and presentation software (Excel, PowerPoint)
- Strong interest in real estate and property financing
- Analytical and results driven
- Bilingual English and French (spoken and written)
- Proactive
- Rigorous, able to meet deadlines
- A team player
- Innovative (new products and methods)
- Support the Otéra management philosophy and values

Otéra Capital is an equal-opportunity employer. We welcome applications for this position from all qualified candidates.

Please send your curriculum vitae to:

Otéra Capital

cvrh@oteracapital.com

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