



Job Title: Analyst, Real Estate Lending (Construction)
Location: Toronto
Job Type: Permanent

Otéra Capital is among the largest commercial real estate debt lenders in Canada. It is a leader in commercial real estate debt, recognized for its expertise, professionalism and reliability. Our integrated approach includes providing term and interim loans, as well as performing asset management and loan servicing. Otéra can also rely on a large number of financial products, such as syndication and securitisation.

Otéra Capital is a subsidiary of the Caisse de dépôt et placement du Québec, one of Canada's leading institutional fund managers.

Our success is based to a large extent on our employees' talent and this is why we rely on their development and autonomy, and offer them learning and growing opportunities. By means of a competitive compensation and benefits package, as well as programs towards health and well-being, our employees are able to balance their work and personal life. We offer an environment that is both stimulating and dynamic, and focusses on openness, pursuit of excellence, teamwork and commitment. We also believe that our corporate social responsibility is important and we frequently give our employees the chance to participate in it.

YOUR ROLE

If you are a detail oriented and fast learning individual, and are looking to be part of a dynamic team that significantly contributes to the company's success within an evolving business context; this opportunity could be perfect for you!

Reporting to the Senior Director and Team Head, Real Estate Lending – Construction Loans, the Analyst, Real Estate Lending –Construction Loans is responsible for assisting and supporting the Ontario and Western Canada investment team in meeting Otéra's mortgage investment objectives for construction loans. The successful candidate for this demanding position must be able to successfully engage in multiple initiatives simultaneously. In addition to assisting on new interim and construction transactions by completing the financial analysis and assisting with loan submissions, the candidate will also play a supporting role in asset management, completion of semi-annual reviews for the existing loan portfolio, completion of annual reviews for the existing

mortgage portfolio and loan closings, maintain a database of market research and prepare various internal reports.

YOUR MAIN RESPONSIBILITIES

- Support the Ontario and Western Canada production team (interim and construction loans) in meeting the team's investment objectives for new and renewal business;
- Gather, validate and analyze all required information and due diligence materials on the project, borrowers and guarantors (public and private corporations as well as high net worth individuals);
- Complete loan sizings, analysis of property cash flows and lease reviews;
- Assist in the completion of loan submissions;
- Assist with mortgage administration, completion of semi-annual reviews for the existing loan portfolio and due diligence for loan closings;
- Maintain database of market research and prepare various internal reports;
- Assist in the processing and obtaining of the necessary internal approvals for various Borrower requests (assumptions, partial discharges, etc.);
- Support the Otéra management philosophy and values.

YOUR PROFILE

- Bachelor degree in Finance, Business Administration or Real Estate;
- Working knowledge of Microsoft Office – Outlook, Word, Excel, PowerPoint and Argus;
- Strong verbal and written communication skills;
- Strong analytical ability;
- Ability to work both independently and as part of a team;
- Ability to work on several concurrent projects with strict deadlines;
- Outstanding organizational and time management skills.

The masculine is used for the sole purpose of lightening the text. We subscribe to the principle of employment equity and encourage diversity and inclusion. All candidates are welcome to apply; however, only candidates selected for an interview will be contacted.

Please send your resume to:

Otéra Capital

cvrh@oteracapital.com

World Trade Centre

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